

**From:** Jon Frederick [jfrederick@townofjaffrey.com](mailto:jfrederick@townofjaffrey.com)  
**Subject:** RE: Jaffrey Meetinghouse, Project Agreement  
**Date:** November 2, 2020 at 10:53 AM  
**To:** Robert Stephenson [rob@rs41.org](mailto:rob@rs41.org)



Rob,

I see the date for encumbrance at November 13<sup>th</sup>. I have signed the document and will send it in now. The board will just have to ratify my action on the 23<sup>rd</sup>. -Jon

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**From:** Robert Stephenson <[rob@rs41.org](mailto:rob@rs41.org)>  
**Sent:** Monday, November 2, 2020 10:11 AM  
**To:** Jon Frederick <[jfrederick@townofjaffrey.com](mailto:jfrederick@townofjaffrey.com)>  
**Subject:** Fwd: Jaffrey Meetinghouse, Project Agreement

Hi Jon,

This received on Friday.

I assume you are the one to sign the Agreement, returning it by US Mail to LCHIP.

Do the Selectmen need to accept this prior to your doing this?

At some point we should go over the Project Checklist point-by-point.

Regards,

Rob

Begin forwarded message:

**From:** George Born <[gborn@lchip.org](mailto:gborn@lchip.org)>  
**Subject:** Jaffrey Meetinghouse, Project Agreement  
**Date:** October 30, 2020 at 4:40:51 PM EDT  
**To:** Robert Stephenson <[rob@rs41.org](mailto:rob@rs41.org)>  
**Cc:** "lchip.hrintern ([lchip.hrintern@gmail.com](mailto:lchip.hrintern@gmail.com))" <[lchip.hrintern@gmail.com](mailto:lchip.hrintern@gmail.com)>

Rob,

Congratulations on your recent LCHIP grant!

To accept the award, your organization and LCHIP need to execute a Project Agreement. Accordingly, LCHIP staff have prepared the attached document for your review and signature. Please examine it carefully, familiarizing yourself

with its requirements and making sure that the information pertaining to your project – especially the name of your organization and its legal mailing address – is correct. Then print, sign, and return it by U. S. Mail to LCHIP, 3 North Spring St., Suite 100, Concord NH 03301. Alternately, if you do not have a printer, please let us know, and we will mail you a hard copy. To assist us with the timely encumbering funds for this grant round, please return the signed document to us no later than November 13, 2020.

Prior to receiving your grant funds, a number of documents must be submitted to LCHIP for review and approval. We have enclosed a checklist which summarizes the steps to be followed and provides more information on the required documents. Please review this carefully to be sure you understand all requirements.

I will be your primary contact as you do the work contemplated by your grant; I am assisted by Kristen Powell, so you may hear from her, too.

Please let us know if you have any questions.

Thanks for your prompt attention in this matter. We look forward to working with you -

George

George W. Born  
Historic Resource Specialist  
Land & Community Heritage Investment Program (LCHIP)  
3 North Spring St., Suite 100  
Concord, NH 03301  
(603) 224-4113  
[lchip.org](http://lchip.org)

*better to consolidate than to repair,  
better to repair than to restore,  
better to restore than to rebuild,  
better to rebuild than to embellish*

- A. N. Didron (1806-1867)

**LCHIP staff are working remotely until further notice.**

**You can reach me via email, or by cell 617-460-7345.**

**Office phone messages cannot be accessed remotely and so may not be retrieved for several days.**

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Jaffrey Meetinghouse Tower  
Town of Jaffrey, New Hampshire  
Jaffrey Meetinghouse Committee

